

U.S. Department of Justice

Washington, DC 20530

Supplemental Statement**Pursuant to the Foreign Agents Registration Act of 1938, as amended**For Six Month Period Ending 07/31/2013

(Insert date)

I - REGISTRANT

1. (a) Name of Registrant

(b) Registration No.

Kobe Trade Information Office

2438

(c) Business Address(es) of Registrant

1001 Fourth Ave, Suite 2328
Seattle, WA 98154

2. Has there been a change in the information previously furnished in connection with the following?

(a) If an individual:

- | | | |
|---------------------------|------------------------------|-----------------------------|
| (1) Residence address(es) | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (2) Citizenship | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| (3) Occupation | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

(b) If an organization:

- | | | |
|--------------------------|------------------------------|--|
| (1) Name | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (2) Ownership or control | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |
| (3) Branch offices | Yes <input type="checkbox"/> | No <input checked="" type="checkbox"/> |

(c) Explain fully all changes, if any, indicated in Items (a) and (b) above.

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.Yes ☐ No ☒If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, National Security Division, U.S. Department of Justice, Washington, DC 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Name	Position	Date Connection Ended
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(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

Name	Residence Address	Citizenship	Position	Date Assumed
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5. (a) Has any person named in Item 4(b) rendered services directly in furtherance of the interests of any foreign principal?

Yes ☐ No ☒

If yes, identify each such person and describe the service rendered.

(b) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☒

Name	Residence Address	Citizenship	Position	Date Assumed
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(c) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Position or Connection	Date Terminated
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(d) Have any employees or individuals, who have filed a short form registration statement, terminated their connection with any foreign principal during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

Name	Position or Connection	Foreign Principal	Date Terminated
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6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(b) of the supplemental statement?

Yes ☒ No ☐

If no, list names of persons who have not filed the required statement.

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period? Yes ☐ No ☒
If yes, furnish the following information:

Foreign Principal

Date of Termination

8. Have you acquired any new foreign principal(s)² during this 6 month reporting period? Yes ☐ No ☒
If yes, furnish the following information:

Name and Address of Foreign Principal(s)

Date Acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principal(s)² whom you continued to represent during the 6 month reporting period.

Kobe Municipal Government

10. (a) Have you filed exhibits for the newly acquired foreign principal(s), if any, listed in Item 8?

Exhibit A³ Yes ☐ No ☐Exhibit B⁴ Yes ☐ No ☐

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes ☐ No ☐

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☐

If no, please attach the required amendment.

² The term "foreign principal" includes, in addition to those defined in section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on Form NSD-3 (Formerly CRM-157) sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form NSD-4 (Formerly CRM-155) sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐

If yes, identify each foreign principal and describe in full detail your activities and services:

See Attachment A, named, "Calendar of Activities" for all short-form registrants' activities.

12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below? Yes ☐ No ☒

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits your foreign principal(s)? Yes ☐ No ☒

If yes, describe fully.

⁵ The term "political activity" means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION**14. (a) RECEIPTS-MONIES**

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☒ No ☐

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.⁶

Date	From Whom	Purpose	Amount
4/19/2013	Kobe Municipal Gov't	Yearly Operating Budget	\$125,592.56
6/3/2013	CommonWealth Partners	2012 Office Operating Refund	\$800.34
			\$126,392.90
			Total

(b) RECEIPTS - FUNDRAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fundraising campaign⁷, any money on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☐ No ☐

If yes, have you filed an Exhibit D to your registration? Yes ☐ No ☐

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes ☐ No ☒

If yes, furnish the following information:

Foreign Principal	Date Received	Thing of Value	Purpose
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6, 7 A registrant is required to file an Exhibit D if he collects or receives contributions, loans, moneys, or other things of value for a foreign principal, as part of a fundraising campaign. (See Rule 201(e)).

8 An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fundraising campaign and transmitted for a foreign principal.

9 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS-MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐(2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

Date	To Whom	Purpose	Amount
	See Attachment B, called, "Disbursement of Monies" for a detailed report of transactions		

\$70,969.62

Total

(b) DISBURSEMENTS-THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes ☒No ☐

If yes, furnish the following information:

Date	Recipient	Foreign Principal	Thing of Value	Purpose
2/5/2013	Travel Agent	Kobe Municipal Gov't	Personalized Pens	To promote the City of Kobe
2/7/2013	participants for			
2/27/2013	JNTO's Japan			
and	Showcase events			
2/28/2013	in San Francisco, Seattle, San Diego, and Anaheim			

(c) DISBURSEMENTS-POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes ☐No ☒

If yes, furnish the following information:

Date	Amount or Thing of Value	Political Organization or Candidate	Location of Event
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^{10, 11} Things of value include but are not limited to gifts, interest-free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks" and the like.

V - INFORMATIONAL MATERIALS

16. (a) During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials?¹²
 Yes ☒ No ☐

If Yes, go to Item 17.

- (b) If you answered No to Item 16(a), do you disseminate any material in connection with your registration?
 Yes ☐ No ☐

If Yes, please forward the materials disseminated during the six month period to the Registration Unit for review.

17. Identify each such foreign principal.
 Kobe Municipal Government

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes ☐ No ☒
 If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- ☐ Radio or TV broadcasts ☐ Magazine or newspaper ☐ Motion picture films ☐ Letters or telegrams
☐ Advertising campaigns ☐ Press releases ☒ Pamphlets or other publications ☒ Lectures or speeches
☐ Other (specify) _____

Electronic Communications

- ☒ Email
☒ Website URL(s): http://www.cityofkobe.org
☒ Social media websites URL(s): http://www.facebook.com/cityofkobe
☐ Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- ☐ Public officials ☐ Newspapers ☐ Libraries
☐ Legislators ☐ Editors ☐ Educational institutions
☐ Government agencies ☐ Civic groups or associations ☐ Nationality groups
☒ Other (specify) Travel agents and suppliers; general public

21. What language was used in the informational materials:

- ☒ English ☐ Other (specify) _____

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes ☒ No ☐

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act?
 Yes ☒ No ☐

¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI - EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Print or type name under each signature or provide electronic signature¹³)

August 19, 2013

/s/ Masao Kakiuchi

eSigned

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

Registration Number: 2438
Kobe Trade Information Office

Disbursement of Monies

Attachment B
1Summary Report
2/1/2013 through 7/31/2013

<u>Expense Categories</u>	<u>Totals</u>	<u>Category Totals</u>
Office Expenses		
Rent	\$16,532.05	
Operating (consumables)	\$1,332.05	
Office Equipment/Software	\$452.61	
Communication	\$2,393.90	
Total Office Expenses		\$20,710.61
Personnel		
Tax	\$4,758.58	
Housing	\$9,088.62	
Insurance	\$2,614.50	
Retirement	\$1,450.02	
Salary	\$14,112.96	
Regional Transport Pass	\$756.00	
Total Personnel		\$32,780.68
Project		
Travel	\$8,706.70	
Memberships/Subscriptions	\$630.00	
Company Car Maintenance & Misc.	\$5,772.63	
Business Meetings/Conferences	\$1,840.00	
Advertising	\$529.00	
Total Project		\$17,478.33
Grand Total		\$70,969.62

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Kobe Trade Information Office

Disbursement of Monies

Attachment B

Date	Description	Memo	Category	Amount
2/1/2013	Regence Blueshield	ID#110147217 Feb 2013	Personnel:Insurance	-273
2/6/2013	Laura Hoak-Kagey	SF Daily Allowance (2 Days)	Business Trips:Japan Showcase	-115.2
		SF Hotel Allowance (1 Day)	Business Trips:Japan Showcase	-175
		Seatac Parking	Business Trips:Japan Showcase	-32.57
		Baggage Fee to SF	Business Trips:Japan Showcase	-20
		Baggage Fee to Seattle	Business Trips:Japan Showcase	-20
		Milk	Office Expenses (Business):Operating	-1.99
		Milk	Office Expenses (Business):Operating	-1.99
		Milk	Office Expenses (Business):Operating	-1.99
		Milk	Office Expenses (Business):Operating	-1.99
		Milk	Office Expenses (Business):Operating	-1.99
		Milk	Office Expenses (Business):Operating	-1.99
		BART Subway SF	Business Trips:Japan Showcase	-16.5
2/6/2013	Masao Kakiuchi	SF Daily Allowance (2 days)	Business Trips:Japan Showcase	-156.52
	American Honda Finance Corp	#102714956 - March 2013	Car Expenses & Maintenance	-448.74
2/11/2013	Verizon Wireless	Feb 7- March 6 #464222662-0001	Office Expenses (Business):Communication	-81.57
2/11/2013	FARA Filing Fee	Justice Report - Feb 2013	Office Expenses (Business):Operating	-305
2/14/2013	Laura Hoak-Kagey	Feb 1-15, 2013	Personnel:Salary	-1,176.08
2/14/2013	EFTPS	Social Security	Personnel:Tax	-359.6
		Medicare	Personnel:Tax	-84.12
		Federal Tax	Personnel:Tax	-326
2/21/2013	PIP Printing	Business Cards for Kakiuchi (Inv #21898)	Office Expenses (Business):Operating	-170.2
2/21/2013	Northwest Employers Trust	Dental - Laura Feb 2013	Personnel:Insurance	-70.35
		Dental - Kakiuchi Feb 2013	Personnel:Insurance	-70.35
2/22/2013	North American Post	2013 Cherry Blossom Greeting	Advertising (Business)	-99
2/22/2013	Business Card	North American Post	Office Expenses (Business):Operating	-80
		Laura's flight to San Francisco	Business Trips:Japan Showcase	-147.80
		Kakiuchi's flight to San Francisco	Business Trips:Japan Showcase	-355.8
		Asia Business lecture fee	Office Expenses (Business):Operating	-15
		Gas	Car Expenses & Maintenance	-44.8
		Car Maintenance	Car Expenses & Maintenance	-80.37
		TDA conference fee	Office Expenses (Business):Operating	-45.00
		Parking	Car Expenses & Maintenance	-5.04
		Sake door prize - SF	Business Trips:Japan Showcase	-19.37
		BART subway fare	Business Trips:Japan Showcase	-16.5
		baggage fee	Business Trips:Japan Showcase	-20
		Seatac Parking	Business Trips:Japan Showcase	-47.35
		Baggage fee	Business Trips:Japan Showcase	-20
		Opal Hotel San Francisco	Business Trips:Japan Showcase	-128.21
		Sake door prize - Seattle	Business Trips:Japan Showcase	-19.59
2/22/2013	NOP-1001 4th LLC	March 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
2/22/2013	NOP-1001 4th LLC	March 2013 Rent - Suite 2328	Office Expenses (Business):Operating	-2,698.89
2/22/2013	Laura Hoak-Kagey	Feb 16-28, 2013	Personnel:Salary	-1,176.08
	Vanguard Fiduciary Trust Co			
2/22/2013	0030	0030 / 88051272075 - March 2013	Personnel:Retirement	-241.67
2/22/2013	Laura Hoak-Kagey	Feb 2013 Train Pass	Personnel:Train Pass	-126
2/22/2013	Regence Blueshield	ID#110147217 March 2013	Personnel:Insurance	-273
2/25/2013	Laura Hoak-Kagey	Milk	Office Expenses (Business):Operating	-1.99
		Milk	Office Expenses (Business):Operating	-1.99
		Dry Cleaning (Happi Coats)	Office Expenses (Business):Operating	-21.93
		Milk	Office Expenses (Business):Operating	-1.99
		Milk, Tea, Coffee	Office Expenses (Business):Operating	-11.27
2/27/2013	The Mercer	March 2013 Rent for #502	Personnel:Housing	-1,507.60
Total Month Ending 2/28/2013				-11,452.65

Registration Number: 2438
Kobe Trade Information Office

Disbursement of Monies

Attachment B
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3/4/2013	Laura Hoak-Kagey	Daily Allowance SD/Anaheim x3	Business Trips:Japan Showcase	-142.86
		Hotel Allowance x2 days	Business Trips:Japan Showcase	-290.06
		Baggage Fee	Business Trips:Japan Showcase	-20.00
		Baggage Fee	Business Trips:Japan Showcase	-20
		Seatac Parking	Business Trips:Japan Showcase	-76.91
		Milk	Office Expenses (Business):Operating	-1.99
		Batteries	Office Expenses (Business):Operating	-7.11
3/4/2013	CenturyLink	206-Z22-0101 / March 2013	Office Expenses (Business):Communication	-250.88
3/4/2013	Masao Kakiuchi	Daily Allowance SD/Anaheim	Business Trips:Japan Showcase	-201.3
		Rental Car Reimbursement	Business Trips:Japan Showcase	-239.17
3/7/2013	JQS Of WA	Japanese Queen Scholarship Donation	Office Expenses (Business):Operating	-50
3/12/2013	Business Card	Sake SD/Anaheim	Business Trips:Japan Showcase	-39.18
		Seattle G & T Show Parking	Car Expenses & Maintenance	-12
		Seattle G & T Show Parking	Car Expenses & Maintenance	-12
		Gas	Car Expenses & Maintenance	-48.55
		Seattle G & T Show Parking	Car Expenses & Maintenance	-12
		SD/Anahiem Flight - Laura	Business Trips:Japan Showcase	-314.8
		SD Flight - Kakiuchi	Business Trips:Japan Showcase	-471.8
		BIO 2013 Registration	Business Trips:BIO Conference	-1,295.00
		San Diego Hotel	Business Trips:Japan Showcase	-60.02
		Gas	Car Expenses & Maintenance	-51.93
		Peacewinds Tohoku Donation	Office Expenses (Business):Operating	-200
		Parking	Car Expenses & Maintenance	-6.9
		Baggage Fee	Business Trips:Japan Showcase	-20
		Flight Change Fee	Business Trips:Japan Showcase	-100
		Baggage Fee	Business Trips:Japan Showcase	-30.00
		Anaheim Hotel	Business Trips:Japan Showcase	-86.58
		Seatac Parking	Business Trips:Japan Showcase	-76.91
		Baggage Fee	Business Trips:Japan Showcase	-20
		Color ink cartridges	Office Expenses (Business):Operating	-24.19
		Parking	Car Expenses & Maintenance	-13
		Gas	Car Expenses & Maintenance	-51.52
3/12/2013	American Honda Finance Corp	#102714956 - April 2013	Car Expenses & Maintenance	-448.74
3/14/2013	Laura Hoak-Kagey	March 1-15, 2013	Personnel:Salary	-1,176.08
3/14/2013	EFTPS	Social Security	Personnel:Tax	-359.6
		Medicare	Personnel:Tax	-84.12
		Federal Tax	Personnel:Tax	-326
3/14/2013	Verizon Wireless	March 7- April 6 #464222662-0001	Office Expenses (Business):Communication	-89.52
3/22/2013	Regence Blueshield	ID#110147217 April 2013	Personnel:Insurance	-273
3/25/2013	Laura Hoak-Kagey	March 16-31, 2013	Personnel:Salary	-1,176.08
3/25/2013	Laura Hoak-Kagey	April 2013 Train Pass	Personnel:Train Pass	-126
3/25/2013	Vanguard Fiduciary Trust Co 0030	0030 / 88051272075 - April 2013	Personnel:Retirement	-241.67
3/25/2013	The Mercer	April 2013 Rent for #502	Personnel:Housing	-1,507.60
3/25/2013	NOP-1001 4th LLC	April 2013 Rent	Office Expenses (Business):Operating	-2,761.39
		Carryover Balance Due	Office Expenses (Business):Operating	-26.21
3/25/2013	NOP-1001 4th LLC	April 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
3/25/2013	Northwest Employers Trust	Dental - Laura April 2013	Personnel:Insurance	-70.35
		Dental - Kakiuchi April 2013	Personnel:Insurance	-70.35
3/25/2013	Laura Hoak-Kagey	Milk	Office Expenses (Business):Operating	-1.99
		Milk	Office Expenses (Business):Operating	-1.99
		Milk	Office Expenses (Business):Operating	-1.99
		Milk	Office Expenses (Business):Operating	-1.99
		Hoji-cha, Green Tea	Office Expenses (Business):Operating	-5.37
		Milk	Office Expenses (Business):Operating	-1.99
3/28/2013	CenturyLink	206-Z22-0101 / April 2013	Office Expenses (Business):Communication	-277.79
3/29/2013	Bank of America	March 2013 Maintenance Fee	Fee&Charges: Bank Fee	-29.95

Total Month Ending 3/31/2013

-13,640.10

Registration Number: 2438
Kobe Trade Information Office

Disbursement of Monies

Attachment B

4

4/2/2013	Labor & Industries	2013 1st Quarter #320,225-00	Personnel:Tax	-56.58
4/8/2013	Employment Security Department	Qrtly Rpt ES254272000/910741102	Personnel:Tax	
4/12/2013	Laura Hoak-Kagey	April 1-15, 2013	Personnel:Salary	-1,176.08
4/12/2013	Japan Up	Inv #JP1304-030	Projects:Advertising	-300
4/12/2013	American Honda Finance Corp	#102714956 - May 2013	Car Expenses & Maintenance	-448.74
4/12/2013	EFTPS	Social Security	Personnel:Tax	-359.6
		Medicare	Personnel:Tax	-84.12
		Federal Tax	Personnel:Tax	-326.00
4/12/2013	JASSW	2013 Annual Meeting and Dinner	Office Expenses (Business):Operating	-99
4/15/2013	Business Card	4 Printer Toner Cartridges	Office Expenses (Business):Operating	-205.12
		Refrigerator	Office Expenses (Business):Operating	-152.21
		Parking	Car Expenses & Maintenance	-16
		Kakiuchi Flight to Chicago	Business Trips:BIO Conference	-451.8
		Laura Flight to Chicago	Business Trips:BIO Conference	-282.8
		Gas	Car Expenses & Maintenance	-52.02
		Nikkei subscription	Office Expenses (Business):Memberships - Subscriptions	-315
		gas	Car Expenses & Maintenance	-51.56
		Director's New Cell Phone	Office Expenses (Business):Operating	-32.85
		Gas	Car Expenses & Maintenance	-51.99
		Gas Refund	Car Expenses & Maintenance	0.52
		Gas Refund (From March)	Car Expenses & Maintenance	0.52
4/17/2013	Seattle Sister Cities Association	2013 Sister Cities Reception	Office Expenses (Business):Operating	-500
4/22/2013	Regence Blueshield	ID#110147217 May 2013	Personnel:Insurance	-273.00
4/29/2013	Laura Hoak-Kagey	April 16-30, 2013	Personnel:Salary	-1,176.08
4/29/2013	NOP-1001 4th LLC	May 2013 Rent - Suite 2328	Office Expenses (Business):Operating	-2,761.39
4/30/2013	Laura Hoak-Kagey	Daily Allowance	Business Trips:BIO Conference	-270.66
		Hotel, Inn of Chicago	Business Trips:BIO Conference	-1,158.20
		Go Airport Express Shuttle	Business Trips:BIO Conference	-58
		Seatac Parking	Business Trips:BIO Conference	-88.96
		Notebook (for BIO)	Office Expenses (Business):Operating	-6.89
		Postage (brochures for indiv)	Office Expenses (Business):Operating	-1.92
		Postage (Acct copies to Japan)	Office Expenses (Business):Operating	-37.3
	Vanguard Fiduciary Trust Co			
4/30/2013	0030	0030 / 88051272075 - May 2013	Personnel:Retirement	-241.67
4/30/2013	Laura Hoak-Kagey	May 2013 Train Pass	Personnel:Train Pass	-126
4/30/2013	Northwest Employers Trust	Dental - Laura April 2013	Personnel:Insurance	-70.35
		Dental - Kakiuchi April 2013	Personnel:Insurance	-70.35
4/30/2013	NOP-1001 4th LLC	May 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
4/30/2013	Masao Kakiuchi	Daily Allowance Chicago	Business Trips:BIO Conference	-317.8

Total Month Ending 4/30/2013

-11,968.01

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5/2/2013	CenturyLink	206-Z22-0101 / May 2013	Office Expenses (Business):Communication	-295.78
5/2/2013	The Mercer	May 2013 Rent for #502	Personnel:Housing	-1,541.92
5/8/2013	Laura Hoak-Kagey	May 1-15, 2013	Personnel:Salary	-1,176.08
5/8/2013	Laura Hoak-Kagey	May 16-31, 2013	Personnel:Salary	-1,176.08
5/8/2013	NOP-1001 4th LLC	June 2013 Rent - Suite 2328	Office Expenses (Business):Operating	-2,761.39
5/8/2013	NOP-1001 4th LLC	June 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
5/8/2013	Laura Hoak-Kagey	June 2013 Train Pass	Personnel:Train Pass	-126.00
5/8/2013	Vanguard Fiduciary Trust Co	0030 / 88051272075 - June 2013	Personnel:Retirement	-241.67
5/8/2013	EFTPS	Social Security	Personnel:Tax	-359.60
		Medicare	Personnel:Tax	-84.12
		Federal Tax	Personnel:Tax	-326.00
5/8/2013	American Honda Finance Corp	#102714956 - June 2013	Car Expenses & Maintenance	-448.74
5/10/2013	Verizon Wireless	March 7- April 6 #464222662-0001	Office Expenses (Business):Communication	-267.12
5/22/2013	Regence Blueshield	ID#110147217 June 2013	Personnel:Insurance	-273.00
5/31/2013	The Mercer	June 2013 Rent for #502	Personnel:Housing	-1,510.50

Total Month Ending 5/31/2013

-10,921.67

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6/3/2013	CenturyLink	206-222-0101 / June 2013	Office Expenses (Business):Communication	-295.32
6/4/2013	Northwest Employers Trust	Dental - Laura April 2013	Personnel:Insurance	-70.35
		Dental - Kakiuchi April 2013	Personnel:Insurance	-70.35
6/4/2013	PIP Printing	Business Cards for Kakiuchi (Inv #22139)	Office Expenses (Business):Operating	-170.2
6/4/2013	Business Card	Uwajimaya	Office Expenses (Business):Operating	-39.18
		Chicago Return Flight Change (K)	Business Trips:BIO Conference	-387
		Alaska Flight Change Fee	Business Trips:BIO Conference	-100
		Airport Shuttle (Chicago)	Business Trips:BIO Conference	-58.00
		Seatac Parking	Business Trips:BIO Conference	-74.18
		Inn of Chicago (K)	Business Trips:BIO Conference	-926.56
		Gas	Car Expenses & Maintenance	-50.56
		Seattle Center Parking	Car Expenses & Maintenance	-10
		Seattle Center Parking	Car Expenses & Maintenance	-10
		Seattle Center Parking	Car Expenses & Maintenance	-16
		Seattle Center Parking	Car Expenses & Maintenance	-16.00
		Coffee Maker	Office Expenses (Business):Operating	-38.24
		2013 Car Tabs	Car Expenses & Maintenance	-170.75
		Parking	Car Expenses & Maintenance	-4
		Gas	Car Expenses & Maintenance	-51.15
6/14/2013	Laura Hoak-Kagey	June 1-15, 2013	Personnel:Salary	-1,176.08
6/14/2013	EFTPS	Social Security	Personnel:Tax	-359.6
		Medicare	Personnel:Tax	-84.12
		Federal Tax	Personnel:Tax	-326
6/14/2013	Good To Go!	Toll Notice #TB-133091678	Car Expenses & Maintenance	-5.13
6/17/2013	Business Card	Kakiuchi-Flight to San Diego	Office Expenses (Business):Operating	-612.8
		Gas	Car Expenses & Maintenance	-68.33
		Kinokuniya-Japanese Book	Office Expenses (Business):Operating	-32.66
		San Diego Transit	Office Expenses (Business):Operating	-7.00
		Seatac Parking	Car Expenses & Maintenance	-32.57
		Kakiuchi-Hotel San Diego	Office Expenses (Business):Operating	-122.63
		Parking	Car Expenses & Maintenance	-3.00
		Gas	Car Expenses & Maintenance	-53.35
		Paper, Folders, Pens	Office Expenses (Business):Operating	-62.16
		Gas Refund	Car Expenses & Maintenance	0.51
6/17/2013	American Honda Finance Corp	#102714956 - July 2013	Car Expenses & Maintenance	-448.74
6/17/2013	Verizon Wireless	June 7- July 6 #464222662-0001	Office Expenses (Business):Communication	-103.44
6/21/2013	Regence Blueshield	ID#110147217 July 2013	Personnel:Insurance	-273
6/27/2013	Laura Hoak-Kagey	July 2013 Train Pass	Personnel:Train Pass	-126
6/27/2013	Vanguard Fiduciary Trust Co 0030	0030 / 88051272075 - July 2013	Personnel:Retirement	-241.67
6/27/2013	Laura Hoak-Kagey	June 16-30, 2013	Personnel:Salary	-1,176.08
6/27/2013	NOP-1001 4th LLC	July 2013 Rent - Suite 2328	Office Expenses (Business):Operating	-2,761.39
6/27/2013	NOP-1001 4th LLC	July 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
6/27/2013	The Mercer	July 2013 Rent for #502	Personnel:Housing	-1,510.50
6/27/2013	Laura Hoak-Kagey	Reimbursements-Happi Dry Cleaning	Office Expenses (Business):Operating	-32.91
Total Month Ending 6/30/2013				-12,510.67

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7/1/2013	CenturyLink	206-Z22-0101 / July 2013	Office Expenses (Business):Communication	-315.84
7/5/2013	Labor & Industries	2013 2nd Quarter #320,225-00	Personnel:Tax	-54.59
7/5/2013	Employment Security Department	Qrtly Rpt ES254272000/910741102	Personnel:Tax	-14.79
7/9/2013	Northwest Employers Trust	Dental - Laura April 2013	Personnel:Insurance	-70.35
		Dental - Kakiuchi April 2013	Personnel:Insurance	-70.35
7/11/2013	EFTPS	Social Security	Personnel:Tax	-359.6
		Medicare	Personnel:Tax	-84.12
		Federal Tax	Personnel:Tax	-326
7/11/2013	Verizon Wireless	July 7- Aug 6 #464222662-0001	Office Expenses (Business):Communication	-105.8
7/12/2013	Laura Hoak-Kagey	July 1-15, 2013	Personnel:Salary	-1,176.08
7/22/2013	Business Card	Card Promotion Refund	Office Expenses (Business):Operating	25
		Gas	Car Expenses & Maintenance	-47.58
		Parking	Car Expenses & Maintenance	-3.5
		Nikkei 3 month subscription	Office Expenses (Business):Memberships - Subscriptions	-315
		Parking	Car Expenses & Maintenance	-1
		Gas	Car Expenses & Maintenance	-54.44
		Plane Ticket to San Francisco	Business Trips	-237.8
7/22/2013	Regence Blueshield	ID#110147217 Aug 2013	Personnel:Insurance	-273
7/25/2013	American Honda Finance Corp	#102714956 - Aug 2013	Car Expenses & Maintenance	-448.74
7/29/2013	Laura Hoak-Kagey	Stamps	Office Expenses (Business):Operating	-9.2
		Parking for Torchlight Parade	Office Expenses (Business):Operating	-15
		Mileage for Torchlight Parade	Office Expenses (Business):Operating	-29.95
7/29/2013	CenturyLink	206-Z22-0101 / Aug 2013	Office Expenses (Business):Communication	-310.84
7/30/2013	Laura Hoak-Kagey	July 16-31, 2013	Personnel:Salary	-1,176.08
7/30/2013	NOP-1001 4th LLC	Aug 2013 Rent - Suite 2328	Office Expenses (Business):Operating	-2,761.39
7/30/2013	NOP-1001 4th LLC	Aug 2013 Parking - Suite 2328	Car Expenses & Maintenance	-333.67
7/30/2013	The Mercer	Aug 2013 Rent for #502	Personnel:Housing	-1,510.50
7/30/2013	Laura Hoak-Kagey	Aug 2013 Train Pass	Personnel:Train Pass	-126
7/30/2013	Vanguard Fiduciary Trust Co 0030	0030 / 88051272075 - Aug 2013	Personnel:Retirement	-241.67
7/30/2013	Good To Go!	Toll Notice #TB-133464708	Car Expenses & Maintenance	-5.25
Total Month Ending 7/31/2013				-10,478.13

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Kobe Trade Information Office

February 2013 to August 2013
CALENDAR OF ACTIVITIES FOR:
Masao Kakiuchi
Laura Hoak-Kagey

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START DATE	START TIME	END TIME	DESCRIPTION
2/3/2013	12:30PM	2:35PM	Mr. Kakiuchi traveled to San Francisco via Alaska Flight 310.
2/4/2013	7:20AM	9:27AM	Laura traveled to San Francisco, CA via Alaska Flight 224.
2/5/2013	9:00AM	2:00PM	Mr. Kakiuchi and Laura attended and presented at Japan National Tourist Organization's (JNTO) Japan Showcase event in San Francisco, CA.
2/5/2013	5:00PM	7:00PM	Laura returned to Seattle via Alaska Flight 313.
2/5/2013	7:55PM	9:55PM	Mr. Kakiuchi returned to Seattle via Alaska Flight 309.
2/7/2013	9:00AM	2:00PM	Mr. Kakiuchi and Laura attended and presented at JNTO's Japan Showcase event in Seattle.
2/8/2013	10:30AM	5:00PM	Mr. Kakiuchi and Laura attended the Seattle Golf and Travel Show as part of the Japan section, at the Kobe booth.
2/9/2013	9:00AM	5:00PM	Mr. Kakiuchi attended the Seattle Golf and Travel Show as part of the Japan section, at the Kobe booth.
2/10/2013	9:00AM	5:00PM	Mr. Kakiuchi attended the Seattle Golf and Travel Show as part of the Japan section, at the Kobe booth.
2/14/2013	2:00PM	4:00PM	Mr. Kakiuchi attended the Japan Consul General Farewell Party at the Consul-General's residence in Seattle.
2/15/2013	1:00PM	2:30PM	Mr. Kakiuchi went to the Hyogo Business and Cultural Center to meet with Yoshihiro Kawasaki to discuss expanding Mr. Kawasaki's business to Seattle.
2/22/2013	5:00PM	6:00PM	Mr. Kakiuchi met with four exchange students from Kobe University studying at the University of Washington (Sachiko Akiyama, Masato Ishikura, Ayumi Fujita, and Yuka Fujimoto) to discuss setting up future job shadow opportunities in the Seattle area.
2/25/2013	1:30PM	3:00PM	Hiroshi Okumura (Kobe University Professor) and Shunsuke Shikata paid a courtesy call to Mr. Kakiuchi at KTIO.
2/25/2013	5:00PM	9:30PM	Mr. Kakiuchi attended the 9th Annual Seattle-Kobe Female Jazz Vocalist Audition in Seattle and gave a few remarks on behalf of the City of Kobe, Japan.
2/26/2013	10:45AM	1:20PM	Mr. Kakiuchi and Laura traveled to San Diego, CA via Alaska Flight 498.

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February 2013 to August 2013
ACT CALENDAR OF ACTIVITIES FOR:
Masao Kakiuchi
Laura Hoak-Kagey

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START DATE	START TIME	END TIME	DESCRIPTION
2/27/2013	9:00AM	2:00PM	Mr. Kakiuchi and Laura attended and presented at JNTO's Japan Showcase event in San Diego, CA.
2/28/2013	9:00AM	2:00PM	Mr. Kakiuchi and Laura attended and presented at JNTO's Japan Showcase event in Anaheim, CA.
3/2/2013	6:00PM	8:43PM	Laura returned to Seattle via Alaska Flight 511.
3/2/2013	6:00PM	8:53PM	Mr. Kakiuchi returned to Seattle via Alaska Flight 227.
3/6/2013	3:00PM	4:00PM	Mr. Kakiuchi went to the Seattle Center to record his presentation for the Shout Out to Japan event, which will be held on 3/10/2013.
3/6/2013	4:15PM	5:15PM	Mr. Kakiuchi met with Akiko Olson (Japan in Schools Program Manager at the Japan-America Society of the State of Washington), Asami Tsuruta (Logistics Manager at SV Networks), and Akemi Ikeda (Media Relations Manager at SV Networks) at KTIO to prep for the Shout Out to Japan Charity event on 3/10/13.
3/10/2013	10:30AM	3:30PM	Mr. Kakiuchi attended the Shout Out to Japan! Event at the Seattle Center (for the anniversary of the 2011 Tohoku earthquake).
3/14/2013	3:00PM	4:15PM	Nobuko Igaki (Visiting Scholar at the University of Washington), Junko Goodyear, and Maki Ninomiya met with Mr. Kakiuchi to discuss possible future school exchanges between Kobe and Bainbridge Island.
3/19/2013	2:30PM	2:45PM	Mr. Kakiuchi met with Karin Zaugg-Black (President of the Seattle-Kobe Sister City Association) to discuss the Seattle Yacht Club's upcoming visit to Kobe.
3/19/2013	4:00PM	5:00PM	Mr. Kakiuchi met with Michiko Pesek at JTB Seattle office to promote tourism to Kobe.
3/20/2013	2:00PM	3:15PM	Mr. Kakiuchi met with Mamoru Tokeshi at HIS Travel's Seattle office to promote tourism to Kobe.
3/21/2013	3:00PM	3:45PM	Keiko Kikuchi (Professor from the Kobe City College of Nursing), Eriko Kimura (Atlas Tours of Kobe), and 22 nursing college students paid a courtesy call to KTIO and received a presentation about the Seattle-Kobe Sister City relationship.
3/23/2013	9:00AM	3:00PM	Mr. Kakiuchi served as a judge at the High School Japanese Speech Contest, held at Roosevelt High School in Seattle.
3/26/2013	9:30AM	10:30AM	Mr. Kakiuchi met with Dan Winters of JTB Travel to discuss Kobe tourism ideas.
3/29/2013	6:30PM	8:00PM	Mr. Kakiuchi attended a business seminar at the Hyogo Business and Cultural Center in Seattle.
4/16/2013	5:30PM	7:30PM	Mr. Kakiuchi attended the Seattle Yacht Club Meeting in Seattle to give a presentation about Kobe for the Yacht Club's upcoming trip to Kobe.

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February 2013 to August 2013
CALENDAR OF ACTIVITIES FOR:
Masao Kakiuchi
Laura Hoak-Kagey

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START DATE	START TIME	END TIME	DESCRIPTION
4/17/2013	5:30PM	8:00PM	Mr. Kakiuchi attended the JASSW Annual Dinner at the Bell Harbor Conference Center in Seattle.
4/19/2013	11:30AM	12:30PM	Shinya Misaki, Tomoyuki Miyazaki, Katsuro Ida, and Kazunori Satomori from the Hishii Shoji Company paid a courtesy call to KTIO.
4/21/2013	8:30AM	2:20PM	Laura leaves on Alaska Airlines Flight 20 for Chicago.
4/21/2013	12:45PM	6:45PM	Mr. Kakiuchi leaves on Alaska Airlines Flight 22 for Chicago.
4/22/2013	8:00AM	5:30PM	Mr. Kakiuchi and Laura attend the 2013 BIO International Convention at McCormick Place in Chicago.
4/23/2013	8:00AM	5:30PM	Mr. Kakiuchi and Laura attend the 2013 BIO International Convention at McCormick Place in Chicago.
4/24/2013	8:00AM	5:00PM	Mr. Kakiuchi and Laura attend the 2013 BIO International Convention at McCormick Place in Chicago.
4/25/2013	7:45PM	10:08PM	Mr. Kakiuchi returned to Seattle via Alaska Airlines Flight 23.
4/26/2013	3:20PM	5:46PM	Laura returns to Seattle via Alaska Airlines Flight 29.
4/27/2013	9:30AM	6:00PM	Mr. Kakiuchi attends the Seattle Cherry Blossom Festival at the Seattle Center and helped with the Seattle-Kobe Sister City Association booth.
4/27/2013	6:00PM	8:00PM	Mr. Kakiuchi attended a reception hosted by the Consulate-General of Japan at the Seattle Center.
4/28/2013	9:30AM	6:00PM	Mr. Kakiuchi attended the Seattle Cherry Blossom Festival at the Seattle Center and helped with the Seattle-Kobe Sister City Association booth.
5/4/2013	5:00PM	7:30PM	Mr. Kakiuchi attended the Japanese Queen Celebration of Washington at the Tea Palace in Renton, WA.
5/9/2013	10:00AM	11:00AM	Mr. Kakiuchi accompanied a small delegation of Kobe Port officials to Westwood Shipping in Puyallup, WA to pay a courtesy call and share ideas.
5/9/2013	2:00PM	3:30PM	Mr. Kakiuchi accompanied a small delegation of Kobe Port officials to the Port of Seattle offices to meet with Tay Yoshitani (CEO) and Oshu Go for a courtesy call and to discuss information.
5/9/2013	4:00PM	5:30PM	Mr. Kakiuchi accompanied a small delegation of Kobe Port officials to the Holland America Line offices in Seattle to pay a courtesy call and discuss cruise ship itineraries that feature Kobe as one of the stops.

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February 2013 to August 2013
CALENDAR OF ACTIVITIES FOR:
Masao Kakiuchi
Laura Hoak-Kagey

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START DATE	START TIME	END TIME	DESCRIPTION
5/9/2013	6:00PM	8:30PM	Mr. Kakiuchi attended the Seattle Sister Cities Reception at Seattle City Hall.
5/22/2013	7:30AM	10:10AM	Mr. Kakiuchi took Alaska flight 210 from Seattle to San Diego, CA.
5/22/2013	11:00AM	12:00PM	Mr. Kakiuchi accompanied Mr. Osamu Kawano (Director General of the Planning and Coordination Bureau of the City of Kobe) and a small delegation from Kobe to the San Diego Regional Economic Development Corporation Offices in San Diego, CA to pay a courtesy call and exchange ideas.
5/22/2013	1:30PM	2:30PM	Mr. Kakiuchi accompanied Mr. Osamu Kawano (Director General of the Planning and Coordination Bureau of the City of Kobe) and a small delegation from Kobe to the Port of San Diego offices in San Diego, CA to pay a courtesy call and exchange ideas.
5/22/2013	2:30PM	4:00PM	Mr. Kakiuchi accompanied Mr. Osamu Kawano (Director General of the Planning and Coordination Bureau of the City of Kobe) and a small delegation from Kobe on a tour of San Diego Port.
5/23/2013	9:00AM	10:30AM	Mr. Kakiuchi accompanied Mr. Osamu Kawano (Director General of the Planning and Coordination Bureau of the City of Kobe) and a small delegation from Kobe to the San Diego Super Computer facilities in San Diego, CA to pay a courtesy call and take a tour.
5/23/2013	1:30PM	2:15PM	Mr. Kakiuchi accompanied Mr. Osamu Kawano (Director General of the Planning and Coordination Bureau of the City of Kobe) and a small delegation from Kobe to the CONNECT offices in San Diego, CA to pay a courtesy call.
5/23/2013	2:45PM	3:30PM	Mr. Kakiuchi accompanied Mr. Osamu Kawano (Director General of the Planning and Coordination Bureau of the City of Kobe) and a small delegation from Kobe to tour the Janssen Labs facility in San Diego, CA.
5/23/2013	8:50PM	11:38PM	Mr. Kakiuchi took Alaska flight 479 from San Diego to Seattle, WA.
5/24/2013	2:00PM	5:00PM	Mr. Kakiuchi accompanied four Kobe University students (Sachiko Akiyama, Masato Ishikura, Megumi Fujita, and Risa Tanaka) to Costco to tour the store and discuss American business practices with employees in Issaquah, WA.
5/29/2013	12:00PM	3:00PM	Mr. Kakiuchi accompanied five Kobe University students (Sachiko Akiyama, Masato Ishikura, Megumi Fujita, Yuka Fujimoto, and Risa Tanaka) to the Renaissance Hotel to tour the hotel and discuss American business practices with employees in Seattle, WA.
5/31/2013	10:00AM	2:00PM	Mr. Kakiuchi accompanied five Kobe University students (Sachiko Akiyama, Masato Ishikura, Megumi Fujita, Yuka Fujimoto, and Risa Tanaka) to the Microsoft campus to tour the facilities and discuss American business practices with employees in Redmond, WA.
6/14/2013	4:00PM	5:00PM	Terry Nakano and Yuna Nishimoto (2012 Japanese Queen of Washington State) paid a courtesy call to Mr. Kakiuchi and discussed Yuna's recent trip to Kobe, Japan.
6/18/2013	12:00PM	1:30PM	Mr. Kakiuchi attended the Doing Business in the USA: Starting a Business seminar in Seattle.
6/18/2013	3:00PM	4:00PM	Mr. Kakiuchi went to HIS Travel in Seattle to discuss a display the travel company is going to put up about Kobe, Japan.
6/19/2013	11:00AM	12:15PM	Mr. Kakiuchi went to the Peacewinds offices and met with Mari Poorman and Ben Erickson to discuss ways KTIO can help with educating the public about earthquakes in Japan.
6/20/2013	2:00PM	2:45PM	Mr. Kakiuchi and Laura paid a courtesly call to John Boesche, Tourism Manager at Visit Seattle and discussed possible future opportunites to promote both Seattle and Kobe.

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February 2013 to August 2013
CALENDAR OF ACTIVITIES FOR
Masao Kakiuchi
Laura Hoak-Kagey

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START DATE	START TIME	END TIME	DESCRIPTION
6/25/2013	4:30PM	5:30PM	Masahiro Sakurai of NTT DOCOMO USA paid a call to KTIO to discuss their cell phone services.
6/26/2013	6:00PM	8:00PM	Mr. Kakiuchi attended the seminar, "US-Japan: Bringing Together the Next Generation of Visionary and Innovative Spirits," at the Consulate-General of Japan in Seattle.
7/15/2013	9:30AM	10:00AM	Mr. Kakiuchi accompanied Mr. Hisao Kato (Director of Planning and Coordination Bureau of Kobe City), Mr. Atsushi Fujieda (Manager in Public Transport Coordination Bureau of Kobe City), Mr. Daisuke Akita (Assistant Manager in the Urban Planning Division of Urban Planning and House Bureau of Kobe City) on a tour of the Seattle Capital Hill Streetcar Construction route in Seattle. Mrs. Karin Zaugg-Black (Communications Director of the Office of Economic Development for Seattle) served as guide to the project.
7/15/2013	10:10AM	11:00AM	Mr. Kakiuchi, Mr. Kato, Mr. Fujieda, and Mr. Akita visit the Street Car Maintenance Facility on Fairview Avenue in Seattle.
7/15/2013	11:00AM	12:00PM	Mr. Kakiuchi, Mr. Kato, Mr. Fujieda, and Mr. Akita met with Tony Mazella, the former SDOT project manager for the Seattle Transit Master Plan and discussed what worked best for the City of Seattle.
7/15/2013	1:00PM	2:30PM	Mr. Kakiuchi, Mr. Kato, Mr. Fujieda, and Mr. Akita met with Peter Hahn and Goran Sparrman of SDOT, and with Marshall Foster of Department of Planning and Development to talk about transportation systems and waterfront development in Seattle.
7/15/2013	2:45PM	3:45PM	Mr. Kakiuchi, Mr. Kato, Mr. Fujieda, and Mr. Akita attended a Seattle City Council briefing, given by Marshall Foster, about waterfront design in Seattle.
7/17/2013	7:00PM	9:00PM	Mr. Kakiuchi gave a presentation about Kobe Investment and Tourism to members of the Japan Business Association in Bellevue, WA.
7/18/2013	6:11AM	8:22AM	Mr. Kakiuchi flew to San Francisco from Seattle on United Flight UA5491L.
7/18/2013	3:00PM	4:30PM	Mr. Kakiuchi, Mr. Kato, Mr. Fujieda, and Mr. Akita paid a courtesy call to the Port of San Francisco. They met with Byron Rhett (Director of Planning & Development) and Jonathan Stern (Assistant Deputy Directory for Waterfront Development).
7/19/2013	9:30AM	10:30AM	Mr. Kakiuchi, Mr. Kato, Mr. Fujieda, and Mr. Akita paid a courtesy call to the Transbay Joint Powers Authority.
7/19/2013	11:00AM	12:00PM	Mr. Kakiuchi, Mr. Kato, Mr. Fujieda, and Mr. Akita paid a courtesy call to the Obayashi Corporation, which are currently contracted by the TJPA for construction works. They met with Dr. Hidetake Taniguchi (Senior General Manager) and Masashi Kojima (Project Manager for Webcor, part of the Webcor Obayashi Joint Venture for the Transbay Transit Center Project).
7/19/2013	2:00PM	3:00PM	Mr. Kakiuchi, Mr. Kato, Mr. Fujieda, and Mr. Akita met with Catherine Reilly (Project Manager) at the Office of Community Investment & Infrastructure to discuss the Mission Bay Redevelopment project.
7/19/2013	10:58PM	1:10AM	Mr. Kakiuchi flew back to Seattle from San Francisco via United Flight UA351L.
7/23/2013	11:00AM	11:10AM	Mari Poorman with Peacewinds America met with Mr. Kakiuchi at KTIO to discuss future volunteer efforts.
7/25/2013	10:30AM	11:15AM	Mr. Kakiuchi picked up the 2013 Kobe Ambassador (Ms. Sayaka Tsurutani) from Seatac Airport.

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February 2013 to August 2013
CALENDAR OF ACTIVITIES FOR:
Masao Kakiuchi
Laura Hoak-Kagey

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START DATE	START TIME	END TIME	DESCRIPTION
7/25/2013	12:15PM	1:30PM	Mr. Kakiuchi and Ms. Tsurutani have lunch with Karin Zaugg-Black, the President of the Seattle-Kobe Sister City Association.
7/25/2013	2:00PM	2:15PM	Mr. Kakiuchi, Laura, and Ms. Tsurutani paid a courtesy call to Beth Knox (Seafair CEO) and Jill Farley at the Seafair Offices.
7/26/2013	4:00PM	6:00PM	Mr. Kakiuchi attended the JET Program Sendoff Reception at the Consulate-General Residence in Seattle.
7/27/2013	6:00PM	7:00PM	Mr. Kakiuchi, Laura, and Ms. Tsurutani attended the Seafair Torchlight VIP Reception at the Seattle Center.
7/29/2013	9:30AM	11:00AM	Mr. Kakiuchi picked up Ms. Tsurutani from her host family and took her to Seatac airport to return to Japan.
7/31/2013	10:00AM	11:00AM	Mr. Jun Nomoto (Representative Director of J-WesCo, Ltd.) paid a courtesy call to Mr. Kakiuchi at KTIO.